

# HOW TO SET UP YOUR MY CUSTOMERS

**MARY KAY InTouch** Welcome Randi Stevens

shopping bag profile help en español logout

ORDERING BUSINESS TOOLS PRODUCTS EDUCATION CONTESTS/PROMOTIONS RESOURCES EVENTS HERITAGE VIDEO LOUNGE

**MK News**

- View All >>
- New! Star Consultants and ...
- REMINDER: Paper Independent ...
- Join My Mary Kay ...
- PASSION! ...
- Miracle Set 30 Day Cream ...

**Favorite Links**

Update your favorites

- ProPay™
- Quick Enroll™
- Consultant List
- Reports
- myCustomers**

**Step 1**  
If you selected to add your *myCustomers* to your *Favorite Links*

Click the *myCustomer* link

In August, Be a Goal-Getter!

Calendar Action Items

Live Stream: Aug. 21, 11:30 a.m. CT

Team-Building Is Fun!

More About Great Start

WHAT'S HOT

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myCustomers Customers Orders Reminders Tags Reports

New Order New Customer

**Welcome to myCustomers<sup>SM</sup>**

Manage your customer list and order information in one easy-to-access location.

Check out the app that takes your business mobile [LEARN MORE](#)

**Customers**

Manage Your Customers

View your customer list and add, edit and modify your customer profile information, including phone numbers, email addresses, product preferences and more.

**Orders!**

Manage Your Orders

Manage your new, pending or processed orders from your Mary Kay® Personal Web Site, the myMK™ link on marykay.com, or from sales tickets you have created.

**Reminders**

Manage Your Reminders

Create reminders to help you stay on top of your business. This section will even automatically generate reminders for you!

**STEP 2**  
You can manage or add customer from this page